

**CITY OF WILDWOOD**  
Cape May County, New Jersey  
**RESOLUTION**

**APPROVING AND AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR PROFESSIONAL SERVICES WITH STEVEN SECARE, ESQUIRE OF SECARE & HENSEL FOR ATTORNEY HEARING OFFICER FOR EMPLOYEE DISCIPLINARY & PROPERTY MAINTENANCE/DEMOLITION FOR 2026**

**WHEREAS**, the City of Wildwood (the “City”) desires to retain the services of Attorney Hearing Officer for Employee Disciplinary & Property Maintenance/Demolition for the 2026 contract year; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(i), provides for the award of professional services, without engaging in the bidding process, to a person(s) authorized by law to practice a recognized profession; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-2 declares that a “professional service” means services performed by 1) a person authorized by law to practice a recognized profession, 2) whose practice is regulated by law, 3) and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

**WHEREAS**, pursuant to the New Jersey Local Unit “Pay to Play Law”, N.J.S.A. 19:44A20.4 et seq., the City has sought qualified professionals to provide the services set forth above through the use of a “fair and open process,” as defined in N.J.S.A. 19:44A-20.7’ and

**WHEREAS**, one proposal was received for the services of Attorney Hearing Officer for Employee Disciplinary & Property Maintenance/Demolition, and the City has determined, based on price and other factors considered as set forth in the Request for Qualifications for Professional Services, that it is in the best interest of the City to award the contract for Attorney Hearing Officer for Employee Disciplinary & Property Maintenance/Demolition to Steven Secare, Esquire of Secare & Hensel for 2026; and

**WHEREAS**, Steven Secare, Esquire of Secare & Hensel has completed and submitted a Business Entity Disclosure Certification which certifies that Steven Secare, Esquire of Secare & Hensel has not made any reportable contributions to a political or candidate committee in the City in the previous one year, and that this contract will prohibit Steven Secare, Esquire of Secare & Hensel from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer of the City of Wildwood has certified the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the City of Wildwood, County of Cape May, State of New Jersey, that:

1. The Board of Commissioners hereby specifically determines that the procedures followed in connection with an award of this contract were in full compliance with the Fair and Open Process for awarding such contracts, as set forth in “Pay to Play Law”, N.J.S.A. 19:44A-20.4 et seq.
2. The Board of Commissioners hereby approves a professional services agreement with Steven Secare, Esquire of Secare & Hensel to serve as Attorney Hearing Officer for Employee Disciplinary & Property Maintenance/Demolition for the 2026 contract year for an amount not to exceed FIVE THOUSAND DOLLARS, \$5,000.00.
3. The Mayor and the City Clerk are hereby authorized and directed to execute a contract on behalf of the City, and to take any and all other actions necessary to effectuate the purposes thereof.
4. A brief notice stating the nature, duration, service, and amount shall be given Public Notice according to law. The contract is on file and available for public inspection in the City Clerk’s Office.
5. The Business Disclosure Entity Certification shall be placed on file with this resolution.

**PREPARED BY: CITY CLERK**

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Krista McConnell, Commissioner

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Steve Mikulski, Commissioner

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Ernest Troiano, Jr., Mayor

I, Lisa A. Brown, City Clerk of the City of Wildwood, do hereby certify that the foregoing Resolution was adopted at a Regular Meeting of the Wildwood Board of Commissioners, held this 25<sup>th</sup> day of March, 2026, and in witness whereof I have hereunder set my hand and official seal on this date written.

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LISA A. BROWN, CITY CLERK