



**The City of Wildwood  
Construction Office**  
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Jacob M. Spiegel  
Construction Official

## New Construction Checklist

<b>Property Address:</b> _____	<b>Unit #:</b> _____	<b>Block:</b> _____	<b>Lot:</b> _____
<b>Permit #:</b> _____	<b>Control #:</b> _____	<b>Date:</b> ____/____/____	

- \_\_\_\_\_ Zoning Application & Approval
- \_\_\_\_\_ NJ Home Improvement Contractor / NJ New Home Builder
- \_\_\_\_\_ Construction Permit Application & Forms (Building, electric, plumbing, fire)
- \_\_\_\_\_ Wildwood Water Letter of Availability
- \_\_\_\_\_ Two (2) Sets of Plans (Signed and sealed)
- \_\_\_\_\_ Sanitary & Domestic Water Diagrams
- \_\_\_\_\_ Gas Riser Diagram (Including specification sheets for appliances)
- \_\_\_\_\_ RESCheck / COMCheck, Ductwork Plans, Manuals S, J, & D
- \_\_\_\_\_ Electrical Drawings (Single-line & wiring diagrams, circuit & panel layouts)
- \_\_\_\_\_ Fire Protection Drawings (Fire alarm, standpipe, suppression, etc.)

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### Specific Buildings/Properties

- \_\_\_\_\_ Floodproofing Plan (Commercial properties, if applicable)
- \_\_\_\_\_ DelAtlantic Soil Certificate (Over 5,000 sq. ft. 609-625-3144)
- \_\_\_\_\_ Elevator Permit Application
- \_\_\_\_\_ NJDEP Permit & Plans
- \_\_\_\_\_ Street Moratorium Restrictions
- \_\_\_\_\_ Bulkhead Requirements (As per local ordinance)